

COON RAPIDS BOARD OF ADJUSTMENT AND APPEALS MEETING MINUTES OF APRIL 7, 2016

The regular meeting of the Coon Rapids Board of Adjustment and Appeals was called to order by Chairman Vande Linde at 6:30 p.m. on Thursday, April 7, 2016, in the Council Chambers.

Members Present: Chairman Aaron Vande Linde, Commissioners Ronald Bradley, Teri Spano-Madden and Trish Thorup

Members Absent: Tracy Wigen

Staff Present: Assistant City Attorney Melissa Westervelt

CALL TO ORDER

Chairman Vande Linde called the meeting to order at 6:34 p.m.

APPROVAL OF THE APRIL 7, 2016, AGENDA

Chairman Vande Linde stated that the agenda should be modified to remove the appeal decision from Case #16-09V and instead consider a continuation of Case #16-09V.

MOTION BY COMMISSIONER BRADLEY, SECOND BY COMMISSIONER THORUP, TO APPROVE THE APRIL 7, 2016, AGENDA AS AMENDED. THE MOTION PASSED UNANIMOUSLY.

NEW BUSINESS

1. CASE 16-09V – CONTINUATION IN THE MATTER OF AN APPEAL OF A DECISION OF HEARING EXAMINER

Assistant City Attorney Westervelt stated that the applicant spoke with staff today and is requesting a 60-day extension because he would like to retain an attorney. She stated staff believes that it would be appropriate to provide him with that additional time and noted that the matter would be considered at the June 2, 2016, meeting.

MOTION BY COMMISSIONER THORUP, SECOND BY COMMISSIONER SPANO-MADDEN, IN CASE 16-09V, TO CONTINUE THE CASE TO THE JUNE 2, 2016, MEETING.

THE MOTION PASSED UNANIMOUSLY.

APPROVAL OF THE JANUARY 7, 2016, MEETING MINUTES

MOTION BY COMMISSIONER SPANO-MADDEN, SECOND BY COMMISSIONER THORUP, TO APPROVE THE JANUARY 7, 2016, MEETING MINUTES AS PRESENTED. THE MOTION PASSED UNANIMOUSLY.

OTHER BUSINESS

2. 2015 ANNUAL REPORT OF THE BOARD OF ADJUSTMENT AND APPEALS

Assistant City Attorney Westervelt stated that the report identifies the action taken on each case and indicates Board Member attendance at the meetings. She noted that the report should be accepted by the Board should they find that action appropriate.

MOTION BY COMMISSIONER THORUP, SECOND BY COMMISSIONER BRADLEY, TO ACCEPT THE 2015 ANNUAL REPORT OF THE BOARD OF ADJUSTMENT AND APPEALS.

THE MOTION PASSED UNANIMOUSLY.

3. ADJOURNMENT

MOTION BY COMMISSIONER SPANO-MADDEN, SECOND BY COMMISSIONER THORUP, TO ADJOURN THE MEETING AT 6:40 P.M. THE MOTION PASSED UNANIMOUSLY.

Respectfully submitted,
Amanda Staple
Board of Adjustment and Appeals Secretary